

Governance and Audit Committee Workplan as at 15 January 2024

Purpose:

This report provides a summary of items of business due at upcoming meetings of the Committee.

Recommendation:

1. That Members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
23 JANUARY 2024				
23 Jan 2024	Internal Audit Quarter 3 Report 2023/24	Lisa Langdon, Assistant Director People and Democratic Services	To present the Quarter 3 2023/24 Internal Audit Report.	
23 Jan 2024	Draft Treasury Management Strategy 2024/25	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To seek approval for the Treasury Management Strategy, Prudential Indicators, Minimum Revenue Provision Policy and Capital Investment Strategy to facilitate effective financial management and planning	
23 Jan 2024	Quarter 3 Strategic Risk Report	Katy Allen, Corporate Governance Officer	End of quarter 3 report on Strategic Risks reported to G&A	20 November 2023
23 Jan 2024	Audited Statement of Accounts 2022/23	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	The 2022/23 Statement of Accounts are presented for Scrutiny and adoption	
23 Jan 2024	Auditor's Annual Report (Year Ended 31st March 2023)	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To present to those charged with governance, the Auditor's Annual Report on the work undertaken by Mazar's for the year ended 31 March	

2023

12 MARCH 2024

12 Mar 2024	Review of Local Code of Corporate Governance	Emma Foy, Director of Corporate Services and Section 151	To review and update the Local Code of Corporate Governance	20 November 2023
12 Mar 2024	External Audit Strategy Memorandum (Plan) 2023/24	Emma Foy, Director of Corporate Services and Section 151	To present the 2023/24 External Audit Strategy	
12 Mar 2024	Accounts Closedown 2023/24 Accounting Matters	Emma Foy, Director of Corporate Services and Section 151	To review and approve the accounting policies, actuary assumptions and materiality levels that will be used for the preparation of the 2023/24 accounts	
12 Mar 2024	Risk Management Strategy Report	Katy Allen, Corporate Governance Officer	To present and review the current Risk Management Strategy	
12 Mar 2024	Combined Assurance Report 2023/24	Lisa Langdon, Assistant Director People and Democratic Services	To present the Report from the Combined Assurance aspect for 2023/24.	
12 Mar 2024	Internal Audit Draft Annual Plan 2024/25	Lisa Langdon, Assistant Director People and Democratic Services	To present the Draft Annual Plan for Internal Audit for the 2024/25 committee year.	

16 APRIL 2024

16 Apr 2024	Contract and Financial Procedure (CPRS and FPRS) Review	Emma Foy, Director of Corporate Services and Section 151	To review West Lindsey District Council's contract and financial procedure rules	
16 Apr 2024	Annual Constitution Review & Monitoring Officer Report	Lisa Langdon, Assistant Director People and Democratic Services	To review the Constitution and provide the Monitoring Officer annual report	
16 Apr 2024	Annual Counter Fraud Report 2023/24	Emma Foy, Director of Corporate Services and Section 151	To inform members of counter fraud activity, instances of fraud during the year and future	

11 JUNE 2024

11 Jun 2024	Internal Audit Quarter 4 Report 2023/24	Lisa Langdon, Assistant Director People and Democratic Services	To present the Quarter 4 2023/24 Internal Audit Report.	
11 Jun 2024	Quarterly Review of Strategic Risks	Katy Allen, Corporate Governance Officer	For Management Team and G&A to review the Strategic Risks on a quarterly basis	20 November 2023
